

LIST OF DOCUMENTS REQUIRED FOR THE OPENING OF ACCOUNTS OF LEGAL ENTITIES AND ENTREPRENEURS – RESIDENTS

Dinar current accounts

In order to open a dinar current account at the Bank, clients – legal entities and entrepreneurs submit the following prescribed documentation:

1. Request for opening the current account in dinars for the performance of payment transactions in dinars;
2. Decision on the inscription in the register at competent body;
3. Founding Act of competent body in case registration for the applicant is not prescribed by law and if the foundation is conducted directly based on the law, i.e. excerpt from the law if registration is not prescribed for the applicant founded on the law;
4. Notification of the competent body for statistics on the distribution by activity, provided that the respective classification is performed by the competent statistical body – in case when data on the classification by activity is not contained in the decision under point 2, i.e. in the act of competent body, in point 3 of this document;
5. Document of competent body containing tax identification number of the applicant – in case the data is not contained in the Decision under point 2, i.e. in the act of competent body under point 3 of this document;
6. Specimen of authorized signature by persons authorized to dispose with funds on the account (specimen of authorized signature) signed by the legal representative of the applicant, i.e. person who by act of competent body is authorized to represent, validated by stamp which shall serve for the validation of payment order forms, consents for direct debits in writing and bills of exchange: The Specimen of signature of persons authorized to handle funds on the legal person account, in addition to the legal representative, may be signed by another person who by appropriate act or decision of the competent body is authorized for representation and, as such has been registered in the appropriate register of the competent body, for which the form "Validated signatures of authorized persons for representation" has been submitted;
7. Signature of legal representative of the applicant or person who by act of competent body on foundation is the authorized representative, certified by a competent body on form "certified signatures of persons authorized for representation";
8. Personal documents for review – for persons authorized for representation, persons from the specimen of authorized signature and real owners (natural persons who are direct and indirect holders of 25% or more stakes, shares, voting rights and other rights, on the basis of which they take part in the management of the legal person);
9. Documentation serving to establish ownership structure of the legal person: document on each legal entity in the ownership structure, directly (as direct founder) or indirectly (through another legal entity) holding ownership stake or share. The identification is done up to beneficial owner, except for legal entities listed on stock exchange of countries of low or moderate risk, according to classification of Societe Generale Group (identification of shareholders not mandatory).

Foreign currency account of residents

In order to open a foreign currency account at the Bank (current and/or deposit), the resident client (legal entities, entrepreneurs and/or branches of foreign legal entities) submits the following prescribed documentation:

1. Request for opening of foreign currency account;
2. Decision on inscription in the register with competent body;
3. For the applicant not requiring registration – foundation act by competent body, if the foundation has been done on the basis of the law, i.e. excerpt from the law;
4. Notification of the competent body assigned to statistics operations on classification by activity, in case classification by activity is not contained in the decision under point 2, i.e. in the act of the competent body under point 3 of this document;
5. Document by competent body containing tax identification number of applicant – in case that the data is not contained in the decision under point 2, i.e. the act of the competent body under point 3 of this document;

6. Specimen of authorized signatures of persons allowed to handle funds on the foreign currency account (specimen of authorized signature), certified by stamp, signed by legal representative of the applicant, i.e. a person authorized for representation by act of competent body;
7. Signature of the legal representative of the applicant, i.e. signature of another person authorized for opening the account, validated by the competent body;
8. Personal documents for review – for persons authorized for representation, persons from the specimen of authorized signature and real owners (natural persons directly or indirectly holding 25% or more of ownership stakes, voting or other right, based on which it is taking part in the management of the legal person);
9. Documents serving to establish ownership structure of the legal person: document on each legal entity in the ownership structure, direct (as direct founder) or indirect (through other legal entity) owner of ownership stake or shares. Identification is carried out up to beneficial owner, except for legal entities listed on stock exchanges of countries of low or moderately low risk, according to classification of Societe Generale Group (shareholder identification not mandatory).

NOTES:

- The request for account opening submitted by resident legal entity, entrepreneur, i.e. branch of foreign legal entity, contains the business name, name of applicant and its seat, address and phone number, object of operations – activity, as well as official and tax identification number of the applicant;
- For residents, the request for account opening is to be submitted by its representative, i.e. person who by act of competent body of the resident is authorized to open the account;
- **Documents under points 2, 4, 5 and 9 submitted by residents are to be provided to the Bank in their original form or copy certified by the competent body, and may not be more than three months old;**
- Detailed explanations regarding the required documentation of legal entities and entrepreneurs – residents will receive from their personal bankers upon account opening.